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[Reminder] Action Required: Build The Shield Finale Event Logistics

1 message

Build The Shield - Communications <btscomms@microsoft.com>

Tue, Feb 9, 2016 at 11:15 PM

To: "kapilgkrr@gmail.com" <kapilgkrr@gmail.com>, "sharat910@gmail.com" <sharat910@gmail.com>, "ameesha06@gmail.com" <ameesha06@gmail.com>, "f2014113@pilani.bits-pilani.ac.in" <f2014113@pilani.bits-pilani.ac.in>



Dear Students,

Greetings from Microsoft!

Congratulations on entering the Grand Finale. We hope you found the challenges exciting and interesting. The next step is to get ready to visit our Microsoft Campus in Hyderabad. The Grand Finale is on **March 19, 2016**.

As we move to the next stage of Build the Shield Contest, we wanted to share important information pertaining to your travel readiness.

Transportation from College to Microsoft Campus Hyderabad

- Please plan your travel to Hyderabad and ensure that you reach by **March 18, 2016 evening** in order to prepare yourself for the Finale.
- Expenses towards your travel to Hyderabad and back will be reimbursed by Microsoft. You are eligible to book travel tickets by II Tier AC Train.
- If you choose any other mode of transport, amounts equivalent to II Tier AC Train fare (whichever is lower) will be reimbursed.
- If you are traveling as a group and you have a single ticket for the group, the individual who purchased the ticket may submit the same as a single claim. Microsoft will reimburse amounts as per the claim statement submitted.
- Use the [Claim Statement Form](#) to fill up your travel details and submit for reimbursement claims.
- Please make your train reservations as early as possible and share scanned copies of claim statement and copies of tickets. Email us the copies at btsindia@microsoft.com with subject line as Travel Expenses Claim and <your team name>.
 - Hard copies of your claim along with claim statement form must be submitted on the day of event.
 - Reimbursements would be based on **actual proofs**.
- Local transportation from the Hotel to Microsoft Campus and back will be arranged on the day of Finale.

Accommodation:

- Accommodation will be provided for **two nights'** stay (March 18 -19' 2016) at Hyderabad.
- Rooms are double occupancy only. Single occupancy rooms may not be accommodated.
- The Finale will end at approximately 8:00 pm and this will be followed by dinner. **Please be mindful of the timing while booking your return tickets.**

At the Event:

- Meals/snacks and refreshments will be arranged at the venue.
- **Hardware Requirement:**
 - Bring your own devices/laptops.
 - You will be required to access websites and RDP to VMs. Ensure that you have those capabilities in your tool set.
 - It is highly recommended that you have **at least one Windows** machine.
 - There will be guest Wi-Fi for the event.
- Detailed agenda for the Finale will follow shortly.

Eligibility Verification:

- As per the terms of the competition:
 - participants should be from Graduate or Post Graduate course in **Computer Science, Information Technology or Electronics and Communication Engineering stream**
 - participants should be graduating in 2017 or 2018.
- You are required to provide a bonafide certificate from the college as proof of the above criteria. The document should mention your name, college, year of graduation and your respective stream.
- You may collate your teammates' certificates in one folder with your team name and share it as soft copies to:

btsindia@microsoft.com. **Please share these documents by Feb 15, 2016.**

- Note:** If eligibility criteria is not met or if in case these documents/are not shared for verification, the team will be disqualified.
- Please carry your **original Student ID card** to the event. This is mandatory.

Have a question?

- Mail to btsindia@microsoft.com

Looking forward to your visit here in Hyderabad. Wish you good Luck!

Regards,
Build The Shield Team

P.S. Kindly ignore this reminder if you had already submitted your documents and received acknowledgement from us



If you do not wish to receive email, you may opt out by sending an email with "UNSUBSCRIBE" in the subject line to reachbts@microsoft.com. We will promptly update your contact preferences and remove your entry from the contest however, please be aware that it may take up to 10 days before your preferences are reflected in our system. You may still receive previously initiated communications from Build The Shield during that time.

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