



# Birla Institute of Technology & Science, Pilani

(An Institution of Eminence)

Dr. Ashish Gupta, Deputy Registrar, Pilani Campus

Ref. No.: N/2025/6

Date: 26 June 2025

## NOTICE

Applications are invited for filling up the following positions at BITS Pilani, Pilani Campus:

S. No.	Position	Minimum Qualification and Experience
1.	<b>Job Title: Dy. Manager / Manager / Sr. Manager</b> <b>No. of positions:</b> Two, <b>Location:</b> Mumbai <b>Remuneration:</b> Suitable candidate will be remunerated based on experience and expertise.	<ul style="list-style-type: none"><li>PG /MBA or equivalent with minimum 5 years of experience in HR.</li></ul>
2.	<b>Job Title: Junior Library Assistant</b> <b>No. of positions:</b> One, <b>Location:</b> Pilani <b>Remuneration:</b> Suitable candidate will be placed in <b>Level 3</b> with a minimum pay of <b>Rs.21700/-</b> per month respectively, plus DA, and other benefits as per Institute Norms.	<ul style="list-style-type: none"><li>First Class Master's Degree in Library Science /Information Science /Documentation Science with minimum <b>Two years of experience</b> in the library of a technical university, educational institute, or any other large university library system at similar level or as a Trainee</li><li>Excellent ICT skills, expertise in KOHA ILMS, and DSpace software</li><li>Should not be above 30 years of age as of 1<sup>st</sup> July 2025.</li></ul>

Details are available on Institute's website (<https://www.bits-pilani.ac.in/careers/non-academic>). Please use the <http://discovery.bits-pilani.ac.in/ntpositions/index.aspx> to submit the application (application submitted through e-mail / hard copy will not be entertained).

Position are open for both external and internal candidates. Internal candidates are required to submit the consent of their Controlling Officers along with the application.

For any technical issue during application submission, please reach out to HR at [hr@pilani.bits-pilani.ac.in](mailto:hr@pilani.bits-pilani.ac.in)

**Last date to submit the application is July 5, 2025.**

  
Deputy Registrar



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