



# Birla Institute of Technology & Science, Pilani

(An Institution of Eminence)

Dr. Ashish Gupta, Deputy Registrar, Pilani Campus

Ref. No.: N/2026/2

Date: 9 Jan 2026

## NOTICE

Applications are invited for filling up the following positions at BITS Pilani, Pilani Campus:

S. No.	Position	Minimum Qualification and Experience
1.	<b>Job Title: Assistant Manager / Deputy Manager – Compliance and Data Protection (CDP)</b>  <b>No. of positions:</b> One,  <b>Location:</b> Pilani  <b>Remuneration:</b> Suitable candidate will be placed in <b>Level 9 or 10</b> based on the expertise & experience with a minimum pay of <b>Rs.53100/- or Rs.56100/-</b> per month respectively, plus DA, and other benefits as per Institute Norms.	<ul style="list-style-type: none"><li>• <b>Post Graduate</b> with <b>5 years</b> of relevant experience or <b>Graduate in CS/IT/Cyber Security/Data Science</b> with <b>15 years</b> of relevant experience</li><li>• Special diploma or certification in IT, Cybersecurity, Data Privacy, or related fields will be preferred.</li><li>• Certifications such as <b>DCPP (DSCI Certified Privacy Professional)</b> and <b>DCPLA (DSCI Certified Privacy Lead Assessor)</b> certificate will be preferred.</li><li>• Should be below 45 years of age as of January 1, 2026.</li></ul>
2.	<b>Job Title: Office Assistant (Legal)</b>  <b>No. of positions:</b> One,  <b>Location:</b> Pilani  <b>Remuneration:</b> Suitable candidate will be placed with a CTC up to Rs. 5 Lac p.a. based on experience and expertise.	<ul style="list-style-type: none"><li>• <b>Bachelor's degree in Law (LLB)</b> from a recognized university.</li><li>• <b>1 to 3 years of experience</b> in legal advisory and/or litigation. Experience in handling industrial relations, higher educational institutions, land matters will be an advantage.</li></ul>

Details are available on Institute's website (<https://www.bits-pilani.ac.in/careers/non-academic>). Please use the <http://discovery.bits-pilani.ac.in/ntpositions/index.aspx> to submit the application (application submitted through e-mail / hard copy will not be entertained).

Positions are open for both external and internal candidates. Internal candidates are required to submit the consent of their Controlling Officers along with the application.

For any technical issue during application submission, please reach out to HR at [hr@pilani.bits-pilani.ac.in](mailto:hr@pilani.bits-pilani.ac.in)

Please note that Institute accommodation on the Pilani Campus is presently unavailable. The candidate selected for appointment will need to arrange their own accommodation.

**Last date to submit the application is January 19, 2026.**

  
Deputy Registrar



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