



Birla Institute of Technology & Science, Pilani

Pilani | Dubai | Goa | Hyderabad | Mumbai (An Institution of Eminence)

Dr. Ashish Gupta
Deputy Registrar, Pilani Campus

Ref. No.: N/2026/8

Date: 6 May 2026

NOTICE

Applications are invited for filling up the following position at **BITS Pilani, Pilani Campus**:

S. No.	Position	Minimum Qualification and Experience
1.	Job Title: Officer in Placements Unit No. of positions: One, Location: Pilani Remuneration: Suitable candidate will be placed in Level 7 with a minimum pay of Rs. 44,900/- per month (as per the level fitment) and other benefits as per Institute Norms.	<ul style="list-style-type: none">• Post Graduate with 3 years or Graduate with 10 years of relevant experience.• Below 40 years of age as on 1 May 2026.
2.	Job Title: Senior Office Assistant – AUGSD No. of positions: One, Location: Pilani Remuneration: Suitable candidate will be placed in Level 5 with a minimum pay of Rs. 29,200/- per month (as per the level fitment) and other benefits as per Institute Norms.	<ul style="list-style-type: none">• Bachelor's degree (preferably in education administration, engineering, or management) with 5 years of relevant experience or Master's degree (preferably in education administration, engineering or management) with 2 years of relevant experience in academic administration, preferably in a reputed higher education institute.• Below 35 years of age as on 1 May 2026.

Details are available on Institute's website (<https://www.bits-pilani.ac.in/careers/non-academic>). Please use the <http://discovery.bits-pilani.ac.in/ntpositions/index.aspx> to submit the application (application submitted through e-mail / hard copy will not be entertained).

Positions are open for both external and internal candidates. Internal candidates are required to submit the consent of their Controlling Officers along with the application.

For any technical issue during application submission, please reach out to HR at hr@pilani.bits-pilani.ac.in

Please note that Institute accommodation on the Pilani Campus is presently unavailable. The candidate selected for appointment will need to arrange their own accommodation.

Last date to submit the application is **May 15, 2026**.


Deputy Registrar



BITS Pilani, Pilani Campus
Vidya Vihar
Pilani - 333 031
Rajasthan, India

Tel (O): +91 1596 242192, 255336
Fax: +91 1596 244183
Email: dyregistrar@pilani.bits-pilani.ac.in