



Birla Institute of Technology & Science, Pilani

Pilani | Dubai | Goa | Hyderabad | Mumbai (An Institution of Eminence)

Dr. Ashish Gupta
Deputy Registrar, Pilani Campus

Ref. No.: N/2026/6

Date: 2 April 2026

NOTICE

Applications are invited for filling up the following position at **BITS Pilani, Pilani Campus**:

S. No.	Position	Minimum Qualification and Experience
1.	Job Title: Senior Officer in General Administration Unit No. of positions: One, Location: Pilani Remuneration: Suitable candidate will be placed in Level 8 with a minimum pay of Rs.47,600/- per month, plus DA, and other benefits as per Institute Norms.	<ul style="list-style-type: none">• Graduate with 12 year of post-qualification experience or Post Graduate with 4 years of post-qualification relevant experience• Should not be above 40 years of age as of 1st April 2026.

Details are available on Institute's website (<https://www.bits-pilani.ac.in/careers/non-academic>). Please use the <http://discovery.bits-pilani.ac.in/ntpositions/index.aspx> to submit the application (application submitted through e-mail / hard copy will not be entertained).

Position is open for both external and internal candidates. Internal candidates are required to submit the consent of their Controlling Officers along with the application.

For any technical issue during application submission, please reach out to HR at hr@pilani.bits-pilani.ac.in.

Please note that Institute accommodation on the Pilani Campus is presently unavailable. The candidate selected for appointment will need to arrange their own accommodation.

Last date to submit the application is April 13, 2026.


Deputy Registrar



BITS Pilani, Pilani Campus
Vidya Vihar
Pilani - 333 031
Rajasthan, India

Tel (O): +91 1596 242192, 255336
Fax: +91 1596 244183
Email: dyregistrar@pilani.bits-pilani.ac.in