



Birla Institute of Technology & Science, Pilani

Pilani | Dubai | Goa | Hyderabad | Mumbai (An Institution of Eminence)

Prof. Anshuman Dalvi

Dean, Faculty Affairs Division

CALL FOR APPLICATIONS – ACADEMIC ASSOCIATE

Applications are invited for the position of Academic Associate (on an entry and senior-level basis panel discretion) with the LEAD Centre at *Hyderabad campus*. This is a full-time, non-tenured positions offered under the Institute's Policy to support faculty members in teaching assistance, course delivery, laboratory management and supervision, student mentoring, demonstrations, and other academic activities.

The initial appointment is for two years, with continuation considered annually thereafter, subject to satisfactory performance and the Institute's continuing requirements.

ROLE OVERVIEW:

The Academic Associate will play a central role in supporting the Centre's research, leadership programmes, publications, institutional partnerships, documentation, and strategic initiatives. The position combines academic research with programme development and institutional engagement, making it ideal for candidates interested in careers in academia, higher education research, policy, consulting, or doctoral studies.

KEY RESPONSIBILITIES

The selected candidate will contribute to:

- Research on leadership, higher education, pedagogy, governance, and institutional development
- Literature reviews, policy analysis, benchmarking studies, and evidence synthesis
- Preparation of research papers, policy briefs, reports, case studies, and publications
- Planning and coordination of leadership programmes, workshops, conferences, and executive education
- Programme documentation, annual reports, compendiums, and knowledge management
- Data collection, analysis, survey design, monitoring, and impact evaluation
- Collaboration with faculty members, researchers, government agencies, universities, industry, and international partners
- Development of funding proposals, institutional partnerships, and strategic initiatives
- Other academic and institutional responsibilities assigned by the Centre.

CURRENT OPENING, ELIGIBILITY AND DESIRED QUALIFICATIONS:

Campus Open	No. of Positions open	Department	Eligibility for Academic Associate/Sr. Academic Associate
Hyderabad Only	1 (Full-time – Contractual)	LEAD Centre	Master's degree (M.E./M.Tech./MCA/MA/MSc./M.Phil./MBA) With consistently strong academic performance in Education, Management, Public Policy, Psychology, Sociology, Economics, Political Science, Higher Education, Engineering, Data Science, or related disciplines

Other Desired Qualifications from Applicant



BITS Pilani, Pilani Campus
Vidya Vihar, Pilani - 333031
Rajasthan, India

Tel (O): +91 1596 255310, 255219
<https://www.bits-pilani.ac.in/Careers>
Email: fadhelp@pilani.bits-pilani.ac.in

- UGC-NET/JRF/GATE or equivalent qualifications
- Experience in research projects or academic administration
- Publications, dissertations, policy papers, or case studies
- Experience with SPSS, R, Python, Stata, NVivo, ATLAS.ti, or similar analytical software
- Familiarity with qualitative and quantitative research methods
- Experience in higher education, leadership development, faculty development, or executive education projects.

COMPENSATION AND OTHER BENEFITS:

An Academic Associate shall be offered a consolidated pay of Rs. 50,000/- per, ***On-campus accommodation is not provided.***

The Institute is also committed to supporting the professional growth, academic advancement, and long-term career aspirations of Academic Associates through the following:

- **Sponsored higher education opportunities:** They may be supported to pursue part-time M.E. or Ph.D. programmes at BITS Pilani while continuing in full-time employment, after completing at least two years of service. Admission and sponsorship are subject to qualifying the applicable BITS Pilani entrance examination; eligibility to apply does not guarantee admission or sponsorship.
- **Mentorship by distinguished faculty:** Opportunities to work closely with accomplished faculty members and researchers, with guidance in teaching, research, curriculum development, and professional growth.
- **Access to institutional infrastructure:** Access, as applicable to the role, to laboratories, computing resources, libraries, research facilities, and institutional support systems.

RECRUITMENT PROCESS:

1. **Initial screening:** The Recruitment Cell screens applications against the prescribed eligibility criteria.
2. **Departmental review and shortlisting:** A Department-Level Shortlisting Committee (DLSC) reviews and shortlists candidates.
3. **Interview:** The DLSC may conduct an audio-visual or in-person interview, and any other rounds as appropriate.
4. **Final approval:** DLSC recommendations are submitted for approval by the Leadership Committee.

HOW TO APPLY:

Apply using this link and follow the Instructions: <https://bitscareer-taggd.tallite.com/register>

Instructions to apply:

1. To Register, you may need to Upload your CV, a Profile Picture and fill few details as required.
2. Once login, you may fill all the necessary details [mainly, Personal, Education (all degrees), and Experience (Pre-PhD)] in the “My Profile” section, and may leave blank irrelevant sections, if any.
3. Then, preview and proceed to “**Apply for On Campus**” to choose the Campus & Department (LEAD) as appropriate.

Last Date to Apply: Monday, 12th Oct 2026



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