



# Birla Institute of Technology & Science, Pilani

K K Birla Goa Campus

## **JOB NOTIFICATION FOR STAFF POSITIONS**

BITS Pilani, K K Birla Goa Campus invites applications for the following staff positions:

Sr. No.	Position	No. of Positions	Level	Pay Details	Qualification & Experience
1	General Manager (International Programmes & Collaboration)	1	CTC	CTC commensurate with experience and includes target-based performance incentives (negotiable)	<ul style="list-style-type: none"> <li>• Bachelor's degree in Sciences / Engineering along with Master's degree or higher and minimum 10 years of experience in international relations, business administration or a related field.</li> <li>• Experience in managing international programs and collaborations within academic or organizational settings.</li> <li>• Strong ability to navigate and ensure compliance with international norms, standards and regulatory frameworks.</li> <li>• Proven expertise in cultivating and sustaining strategic partnerships across diverse cultural and geographical contexts.</li> <li>• Demonstrated skills in risk assessment, resource optimization and fostering long-term, impactful collaborations.</li> </ul>
2	Office Assistant (Alumni Relations)	1	4	<b>Entry Pay:</b> Rs. 25,500 plus DA & other benefits as per Institute Norms.	<ul style="list-style-type: none"> <li>• Graduate preferably in Business Management / Mass Communication with minimum 3 years of relevant experience.</li> <li>• <u>Desirable:</u> Experience in corporate communication and event management will be preferred.</li> </ul>

*\*\*\*Qualification & Experience criteria may be relaxed for exceptional candidates.*

For detailed position Job Description, please refer to the Institute website <https://www.bits-pilani.ac.in/careers/non-academic>

Please submit your applications using the link: <https://cbs.bits-go.a.ac.in/HRM/>. Last date of application is **13-Dec-2025**.



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