

## **Guidelines for non-BITS Pilani users for using the facility**

1. Fill in the 'Requisition Form 2' for non-BITS Pilani users and email to (replace [AT] with @)  
**ppms.phy [AT] goa.bits-pilani.ac.in**
2. Once we receive the form, the details of available slots and charges will be sent to the user.
3. After our confirmation of receiving the payment, please send the sample/s along with a signed hard copy of the requisition form to the following address:

### **Physics Central Lab**

Department of Physics

BITS-Pilani, K K Birla Goa Campus

NH-17B, Zuarinagar, Goa-403726, INDIA

**Phone:** +91 (832) 2580-815

**email:**ppms.phy [AT] goa.bits-pilani.ac.in

4. After receiving the sample/s along with the requisition form slot/s will be booked for your sample/s sent.
5. The measurement data will be sent electronically to the user.