**BITS Pilani – Hyderabad Campus, Dept. of ­­­­­­­­­­­ \_\_\_\_\_\_\_\_\_\_**

**Fieldwork Plan Form**

(To be submitted along with the leave application for fieldwork)

|  |  |  |
| --- | --- | --- |
| **1.** | **Name of the PhD student:** |  |
| **2.** | **ID number of the student:** |  |
| **3.** | **Title of the approved PhD proposal:** |  |
| **4.** | **Name of the Supervisor(s):** |  |
| **5.** | **DAC committee members:** | 01. |
| 02. |
| 03. |
| **6.** | **Specify the Objectives of the field work:**  (Pilot enquiry/ test hypothesis/ impact analysis/ survey etc.): |  |
| **7.** | **Field details**  **Place/ sites of data collection:** | 01. |
| 02. |
| 03. |
| **8.** | **Address ( where the researcher will stay during his/ her field work ?):** |  |
| **9.** | **Number of days to be spent on site/ field:** |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **10.** | **Details of data collection:** | In the space provided, write the approximate target numbers under the appropriate methodology:  (For mixed methods, choose from both qualitative AND quantitative) | | |
| **Write the number here 🡪** | Qualitative | Quantitative | Library visits | Specify if others |
| 01. Focussed Group discussions    02. In-depth Interviews    03. Archives    04. Life history    05. Observation    06. Case study | 01. Household survey    02. Questionnaires    03. Interview schedules |  |  |

|  |  |  |
| --- | --- | --- |
| **11.** | **Respondent Details:**  **(Specify)**  **E.g. : Names of NGOs; Urban vs. Rural households; Key informants; Names of bureaucrats/political leaders; etc.**  **Write in bullet points.** | 01. |

|  |  |  |
| --- | --- | --- |
| **12.** | **Total sample size you target to cover (Approx.):** |  |

|  |  |  |
| --- | --- | --- |
| **13.** | **Tick the appropriate and attach questionnaire/ schedule, if you are planning to use them.** | **Attached / Not Applicable** |

|  |  |  |
| --- | --- | --- |
| **14.** | **Weekly plan:**  Tentative plan / to-do list  for weeks | Week 1 (add more as needed): |

|  |  |  |
| --- | --- | --- |
| **15.** | **Desired Outcome of the field visit:**  (e.g. Prepare questionnaire/ rapport building/ identification of variables/ collection or required data etc.)  Write in Bullet points | 1. |
| **16** | **If the field work is out of station from the place of study, confirm if the parents/family members were informed of the field work: Yes/No\_\_\_\_\_\_\_\_\_**  Number to contact of the family member/kin in case of Emergency: | |

**Signature of the Student Name/Signature of the supervisor**

Date: Date:

**Name/Signature of the HoD**

**Department:**

Date: