

**BITS, PILANI - K. K. BIRLA GOA – CAMPUS**  
**Sponsored Research and Consulting Division (SRCD)**

NOTE FOR APPROVAL FOR UTILIZATION OF FUNDS FROM DEPARTMENTAL DEVELOPMENT FUND

NFA No :

Date:

Name of Department:

Financial Year:

Details of Proposed Expenditure:

S. No.	Description of Items(S)	Qty. Reqd.	Total Cost
1.			

**Justification:**

Signature of HOD

Associate Dean (SRCD)

Budget Head	Project No.	Available fund	Amount spent so far	Balance available
DDF				

**Finance Officer**

Approved / Not Approved

**Director**

