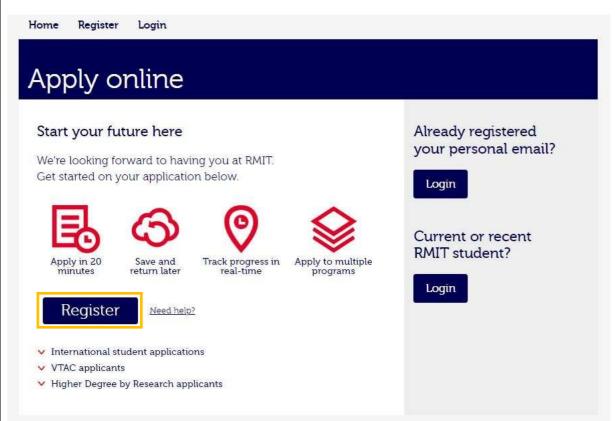
# Step 1: Register as an applicant

# Visit https://rmit.servicenow.com/rmitapply/ If this link does not work, type the address into your browser

Click on Register



# Register

# Complete your registration

Register to complete, submit and track the status of your application

> Enter your Given and Family name; including any Middle or other names as per any government documentation you hold (e.g. passport

Please note that fields with an \* are mandatory

Given name *	John
Middle name	
Family name *	Smith
Enter email *	jsmith@gmail.com
Confirm email *	jsmith@gmail.com
Enter password *	
onfirm password *	

# Privacy statement

Cor

RMIT University collects and uses your personal information to enable pre-selection, enrolment and provision of educational services. Your personal information will be held securely by the University and can be accessed by you on request. The University may be required to disclose information in certain circumstances, for example to the Department of Education to assess your entitlement to Commonwealth assistance. For more information please refer to the RMIT University's privacy statement [5].

# Applicant declaration

- . I have read and understood RMIT University's privacy statement and accept its conditions
- . I will be bound by the statutes, regulations, standards of conduct and policies of the University as amended from time to time
- . I consent to receiving information electronically from the University.

### I acknowledge that:

- . it is my responsibility to ensure that the information I supply as part of my submission is correct and complete
- . the submission of incorrect or incomplete information may result in the withdrawal of any offer and/or cancellation of enrolment at any stage
- . it is my responsibility to provide all relevant and required documentary evidence of my qualifications
- my responses to questions and any work submitted as part of my submission is my own original work.

# I authorise RMIT University to:

- obtain further information with respect to my submission from other organisations
   provide information to government, educational, health and other relevant institutions, in the processing of, or in conjunction with my application.

✓ I agree to these terms

REGISTER

# Tick the box to indicate you agree

Enter your personal details and set a password

**IMPORTANT:** Record your login

password for future reference

Read the Privacy

statement and

**Applicant** 

declaration

email and

Click REGISTER

to these terms

# Already registered your personal email?

Login

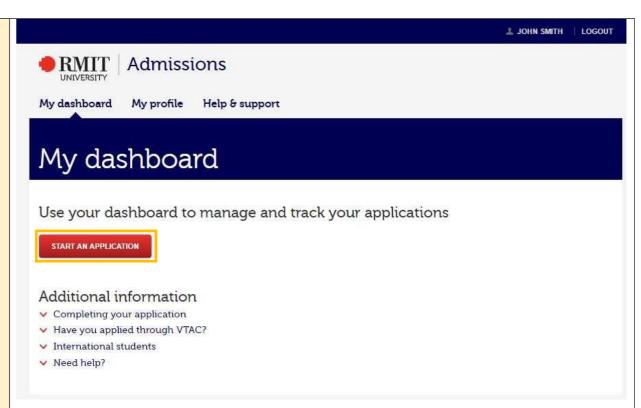
Current RMIT student?

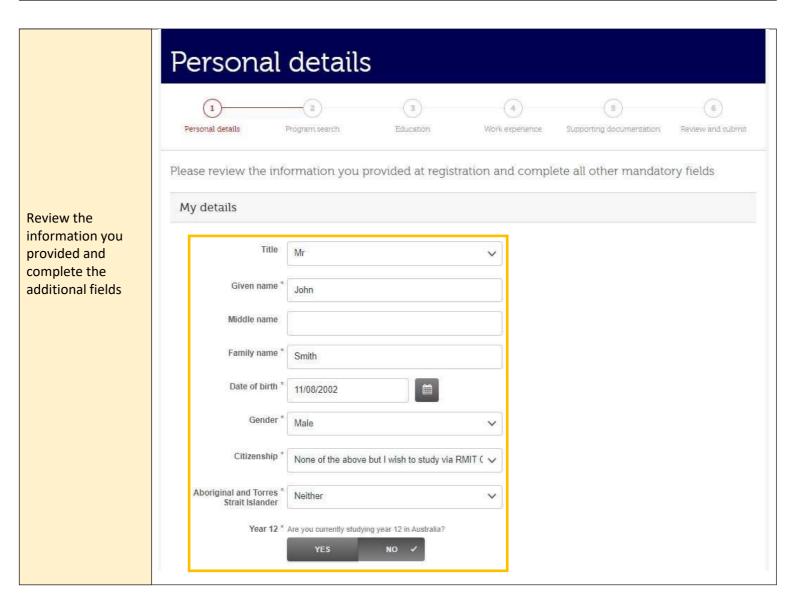
Login with student number

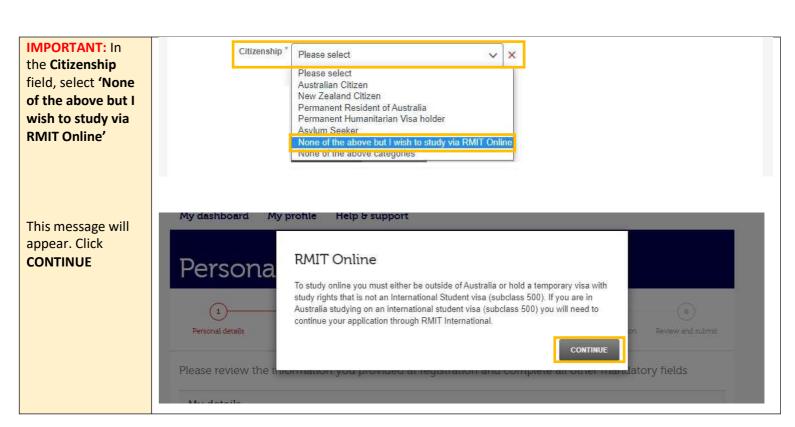
# **Step 2: Apply for the program(s)**

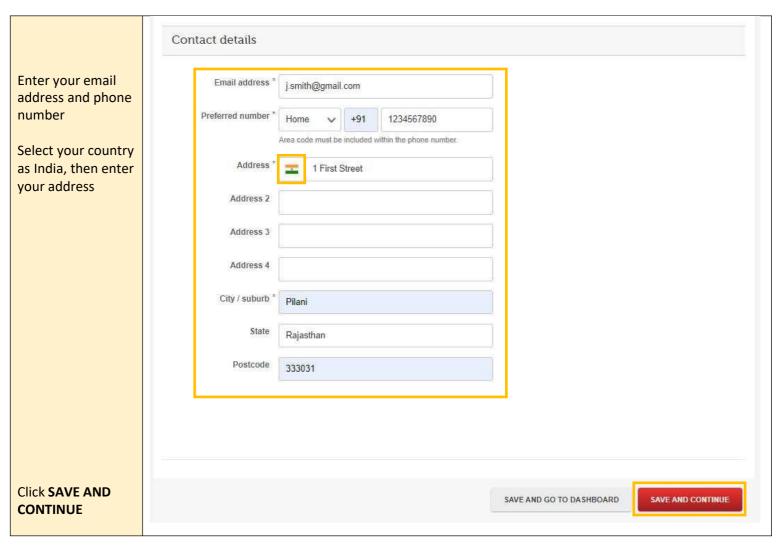
Once you have registered or logged in, go to the 'My dashboard' window

Click START AN APPLICATION









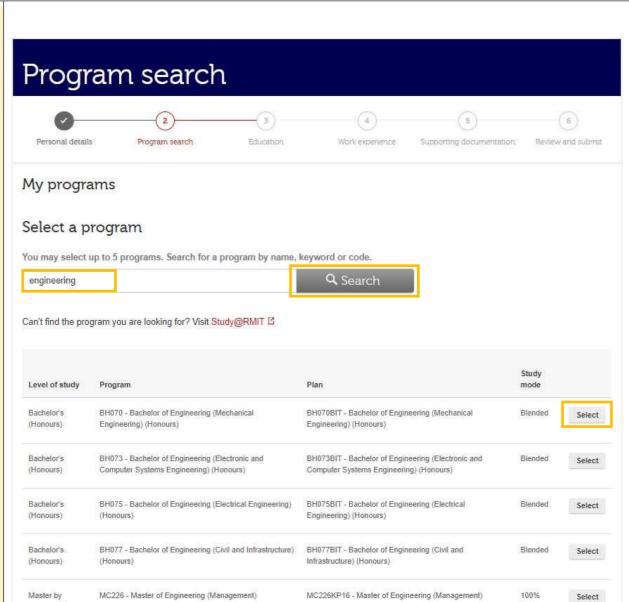


A list of programs that match your search term will appear

Identify the program you wish to apply for and click **Select** 

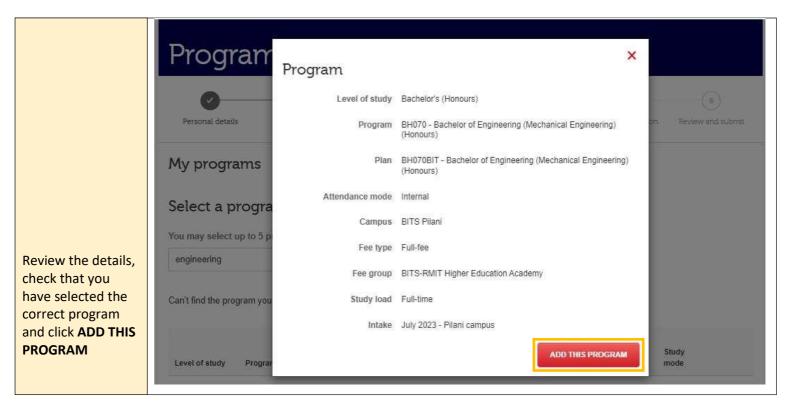
NOTE: You will be able to add additional programs (up to 5) in the next step

coursework



5 of 5 programs

Online

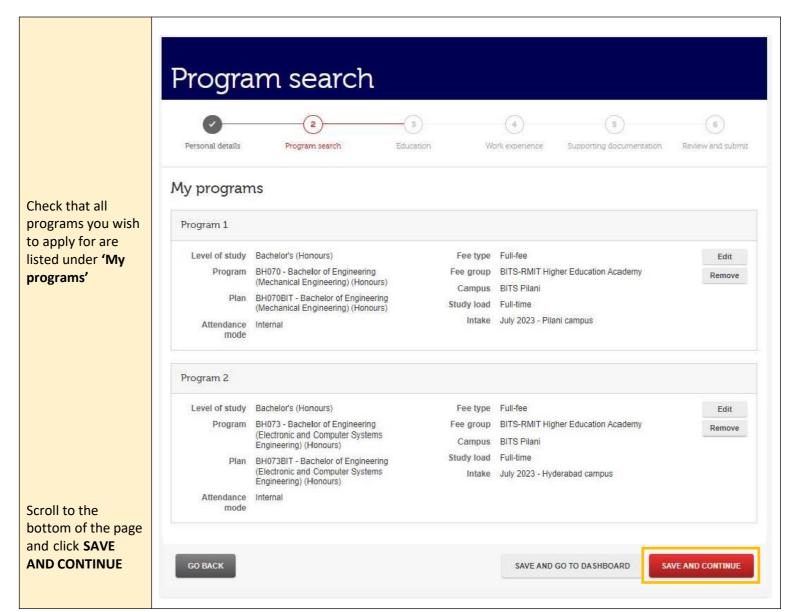


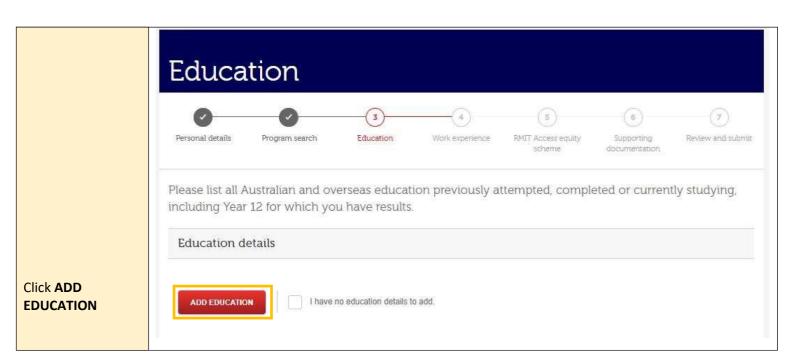
My programs The selected Program 1 program will now be listed under 'My Level of study Bachelor's (Honours) Fee type Full-fee Edit Fee group BITS-RMIT Higher Education Academy Programs' Program BH070 - Bachelor of Engineering Remove (Mechanical Engineering) (Honours) Campus BITS Pilani Plan BH070BIT - Bachelor of Engineering (Mechanical Engineering) (Honours) Study load Full-time Intake July 2023 - Pilani campus Attendance Internal mode Select a program You may select up to 5 programs. Search for a program by name, keyword or code. Q Search engineering Can't find the program you are looking for? Visit Study@RMIT □ Study You can now Select Level of study Program Plan mode another program if Bachelor's BH070 - Bachelor of Engineering (Mechanical BH070BIT - Bachelor of Engineering (Mechanical Blended Select you wish (Honours) Engineering) (Honours) Engineering) (Honours) Bachelor's BH073 - Bachelor of Engineering (Electronic and BH073BIT - Bachelor of Engineering (Electronic and Blended Select (Honours) Computer Systems Engineering) (Honours) Computer Systems Engineering) (Honours) Bachelor's BH075 - Bachelor of Engineering (Electrical Engineering) BH075BIT - Bachelor of Engineering (Electrical Blended Select (Honours) (Honours) Engineering) (Honours) Bachelor's BH077 - Bachelor of Engineering (Civil and Infrastructure) BH077BIT - Bachelor of Engineering (Civil and Blended Select

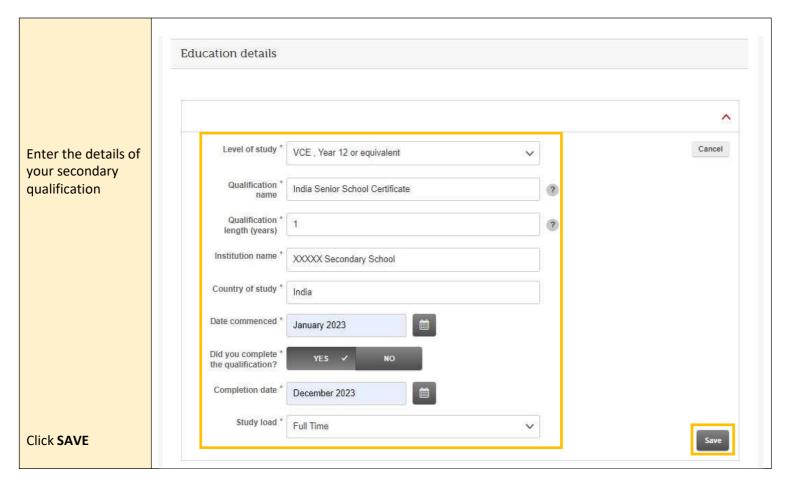
Infrastructure) (Honours)

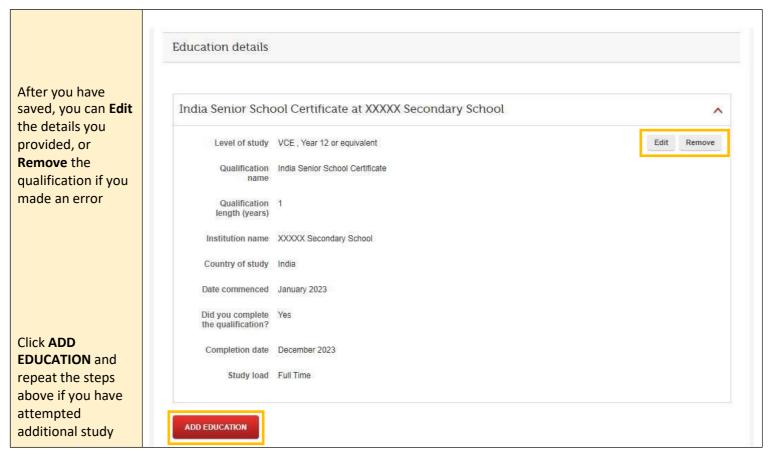
(Honours)

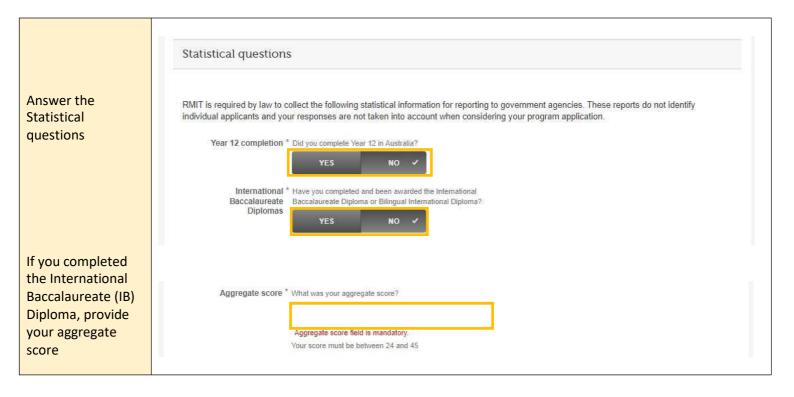
(Honours)

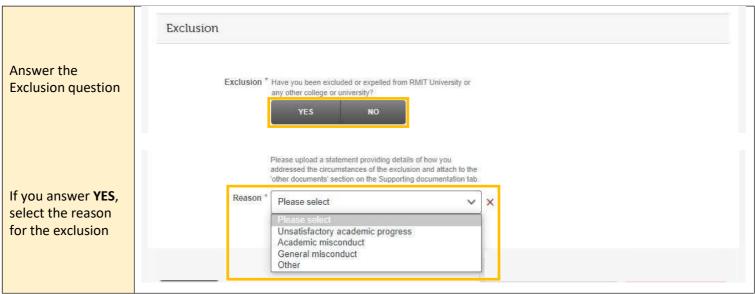










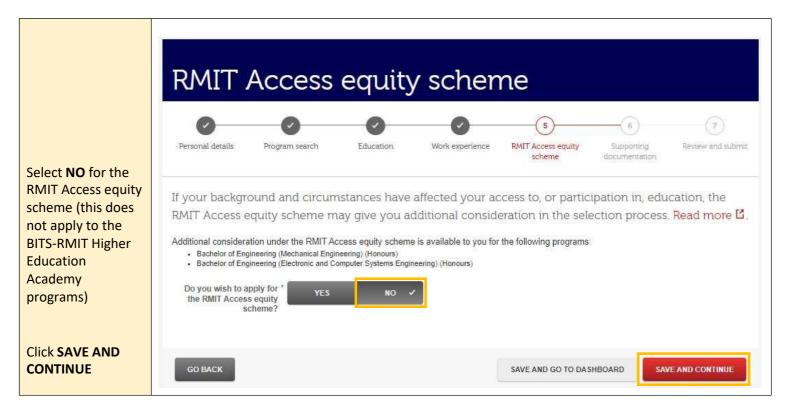




Work experience **Employment and** professional association details are not used to assess BITS-RMIT Personal details Program search Education Work experience w and submit RMIT Access equity **Higher Education** Academy programs Please list your relevant work experience and details of memberships to professional associations including trade organisations. Employment details Tick 'I have no relevant employment details to add' I have no relevant employment details to add Tick 'I have no Professional association details relevant professional associations to I have no relevant professional associations to add. add' Click SAVE AND

GO BACK

**CONTINUE** 



SAVE AND GO TO DASHBOARD

SAVE AND CONTINUE



# Click **ADD FILE** under **Other documents**

Click **Choose file**and select the
document from
your computer you
wish to upload

Once you have selected the document from your computer, click **Upload file** 

You will see your document has been uploaded. You can **Edit** or **Remove** this upload

Click **ADD FILE** to upload another document

# Supporting documentation Personal details Program search Education Work experience RMIT Access equity Supporting Review and submit scheme documentation Supporting documentation is used to assess your application. You can provide documents now or return and submit them later. Other documents You may upload other documents in support of your application, for example: Working with children check National Police Certificate · Employment references ADD FILE ADD URL Files File upload Cancel Each file must be less than 10MB Description Include username and password if applicable. ADD FILE or ADD URL Files File upload Cancel Example Yr 12 results.txt Each file must be less than 10MB Description Include username and password if applicable. ADD FILE or ADD URL Other documents You may upload other documents in support of your application, for example: Working with children check National Police Certificate Employment references. Files Example Yr 12 results.txt Edit Remove

ADD FILE

ADD URL

You are not required to upload a Personal statement for this application

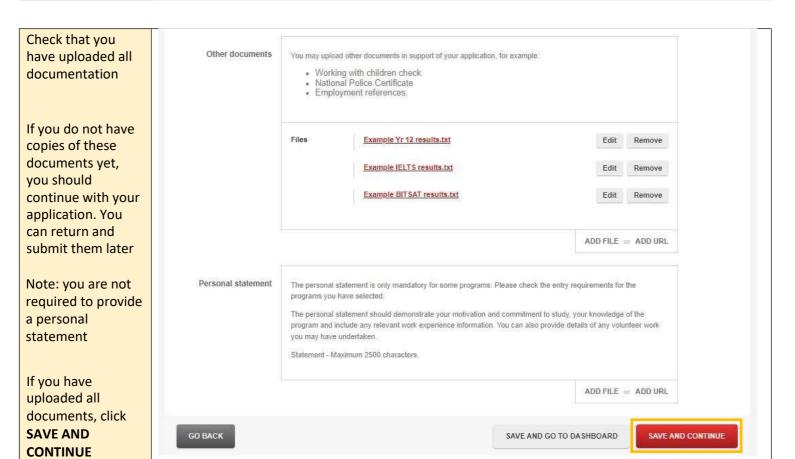
### Personal statement

The personal statement is only mandatory for some programs. Please check the entry requirements for the programs you have selected.

The personal statement should demonstrate your motivation and commitment to study, your knowledge of the program and include any relevant work experience information. You can also provide details of any volunteer work you may have undertaken.

Statement - Maximum 2500 characters.

ADD FILE or ADD URL



Scroll down the page and review all the information and documents you have provided

You can EDIT the information provided in each section if required

# Review and submit

Program search

Education





scheme



documentation



Edit

Review the information you have entered before submitting your application.

# Personal details

Personal details

Title Mr

Given name John

Middle name

Family name Smith

Date of birth 11/08/2002

Gender Male

Citizenship None of the above but I wish to study via RMIT

Aboriginal and Neither Torres Strait

Islander

Email address j.smith@gmail.com

Home phone +91 1234567890

Address 1 First Street, Pilani, Rajasthan, 333031, IND

# Program details

Edit

### Program 1

Level of study Bachelor's (Honours)

BH070 - Bachelor of Engineering (Mechanical Program

Engineering) (Honours)

BH070BIT - Bachelor of Engineering

(Mechanical Engineering) (Honours)

Attendance mode

Plan

Fee type Full-fee

Fee group BITS-RMIT Higher Education Academy

Campus BITS Pilani

Study load Full-time

Intake July 2023 - Pilani campus

# Program 2

Level of study Bachelor's (Honours)

Program BH073 - Bachelor of Engineering (Electronic

and Computer Systems Engineering)

(Honours)

Plan BH073BIT - Bachelor of Engineering

(Electronic and Computer Systems

Engineering) (Honours)

Attendance Internal

mode

Fee type Full-fee

Fee group BITS-RMIT Higher Education Academy

Campus BITS Pilani

Study load Full-time

Intake July 2023 - Hyderabad campus

### Education details

Edit

# VCE, Year 12 or equivalent

Level of study VCE, Year 12 or equivalent

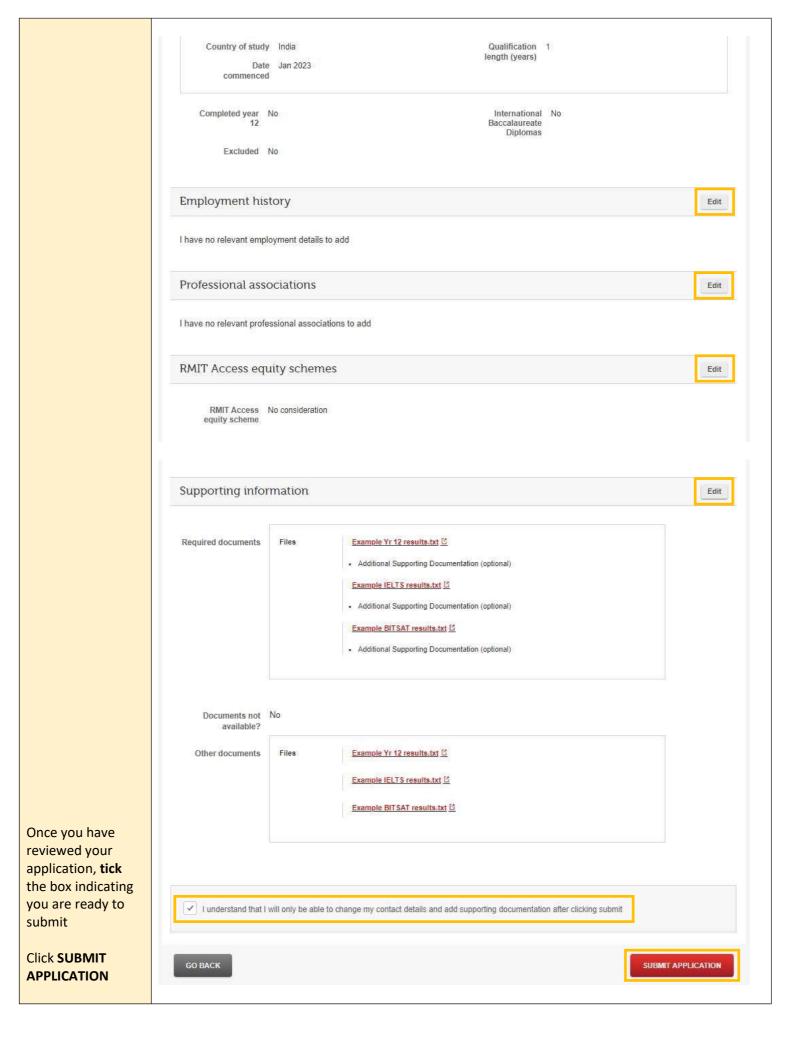
Qualification India Senior School Certificate

Institution XXXXX Secondary School

Completed Yes qualification

Completion date Dec 2023

Study load Full Time

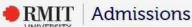


You will see confirmation that your application has been submitted and receive an application reference number (APLXXXXXXX)

You will also see a message that the program(s) you selected has a selection task which will be available in your dashboard in 1 minute.

**IMPORTANT:** Note that it will take longer than 1 minute for the selection task to appear in your dashboard. It may take up to 16 hours for this to appear.

We suggest you log out of the system and return the day after you apply to complete the selection task.



My dashboard

My profile

Help & support

# Application submitted

# Confirmation



# Your application has been submitted

Your application reference is APL0499834. You will receive a confirmation email shortly. One or more of your selected programs has a selection task to complete in order for it to be assessed. Your selection task(s) will be available in approximately 1 minute in your dashboard.

You can view your dashboard at any time to:

- · track the status of your submitted applications
- · submit any incomplete selection tasks
- · submit additional supporting documents
- view a summary of your submitted applications
   update your contact details.

More information about the application and selection process is available under Help & support.

# Feedback please!

We value your feedback and would like to know what you thought of our application process.

Take our 2-minute survey so that we can continue to improve.

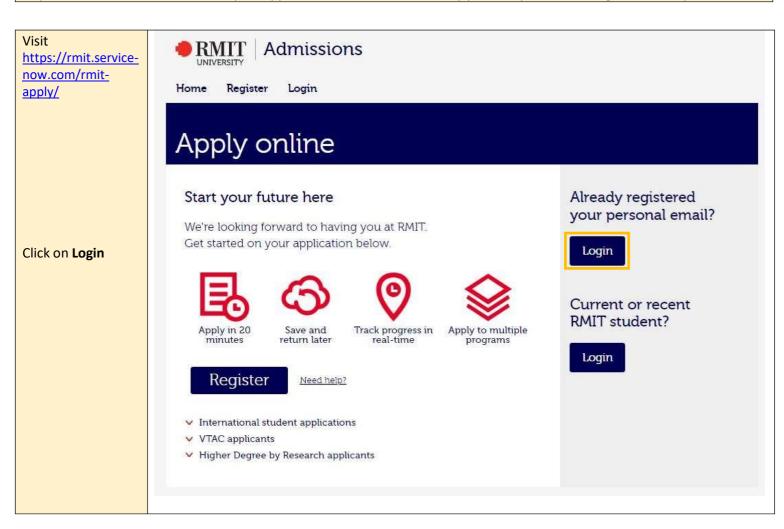
Take survey

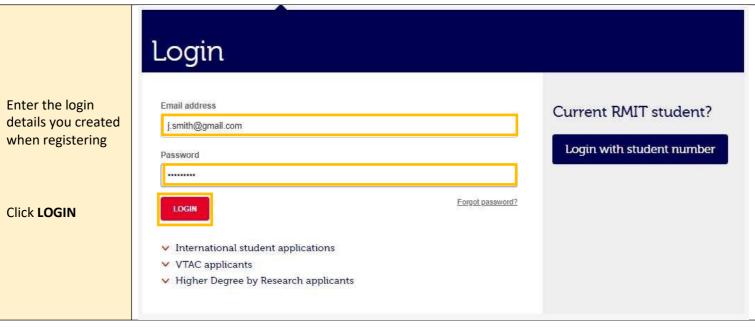
RETURN TO DASHBOARD

# **Step 3: Submit selection task**

**Important:** We cannot assess your application for entry into the program(s) until you have successfully submitted the selection task. You must submit this as soon as possible but no later than the program application closing date (23 June 2023).

We will review the information you provide in this selection task for the purpose of Genuine Temporary Entrant (GTE) assessment, as required by RMIT's <u>Simplified Student Visa Framework</u> (SSVF) guidelines. If you do not meet these requirements, we will not consider your application further and will notify you that you are not eligible for entry.

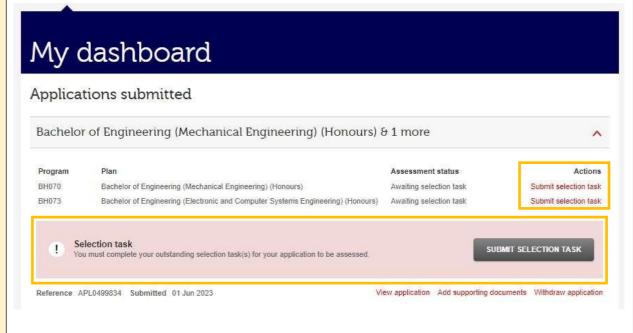




When you login, you will be taken to the **My dashboard** window

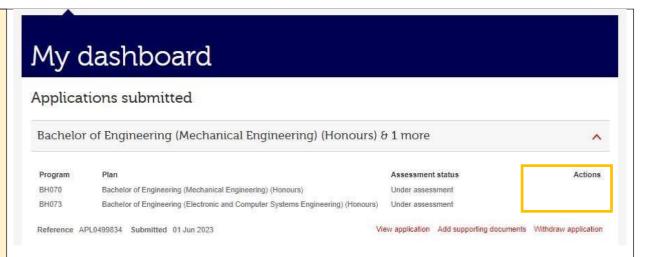
The Actions field under Applications submitted will indicate the selection task needs to be submitted by you

There will also be a red banner indicating that the selection task needs to be submitted



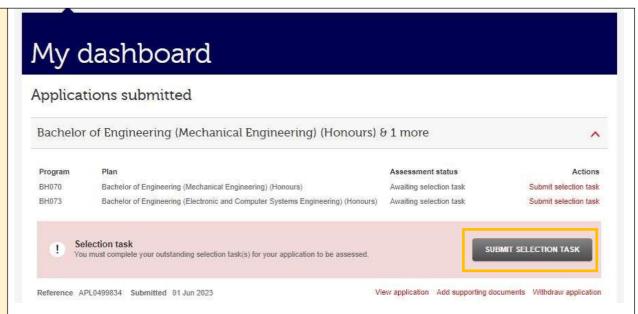
Note: If the Actions field under Applications submitted is blank and the red banner does not appear, the selection task has not been generated yet

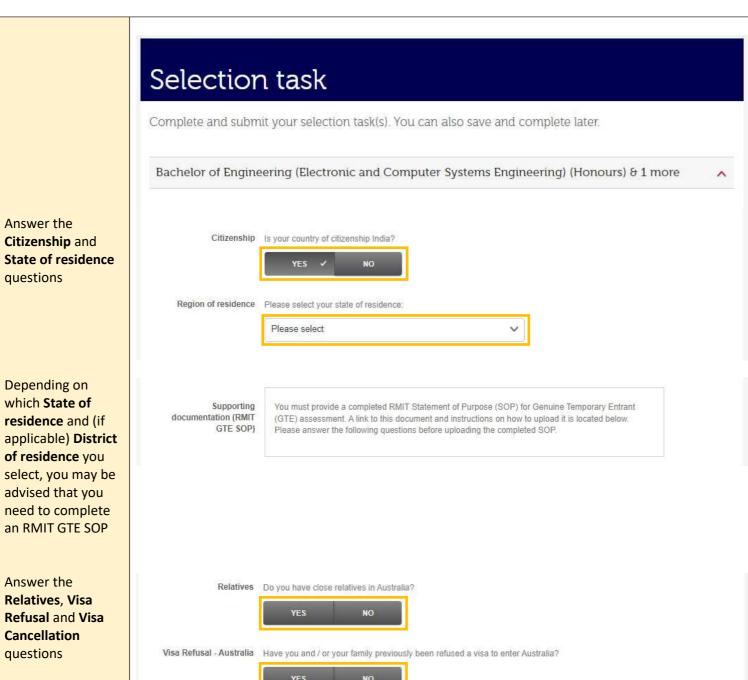
Login again later

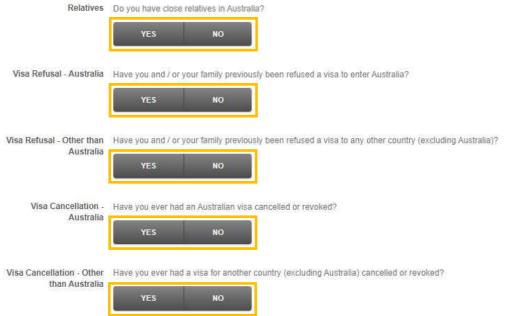


Note: You only need to submit one selection task, even if you have applied for more than one program

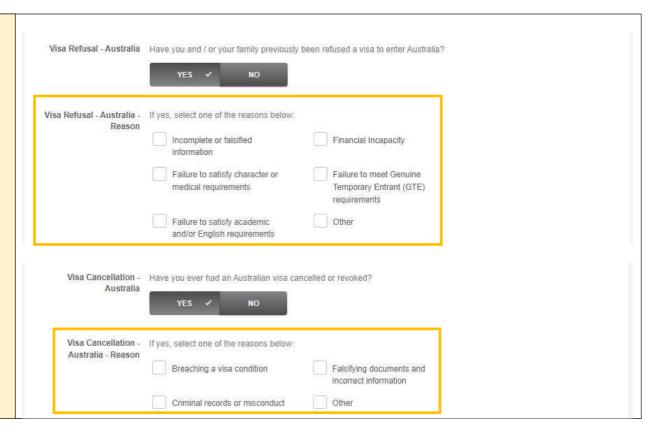
Click SUBMIT
SELECTION TASK

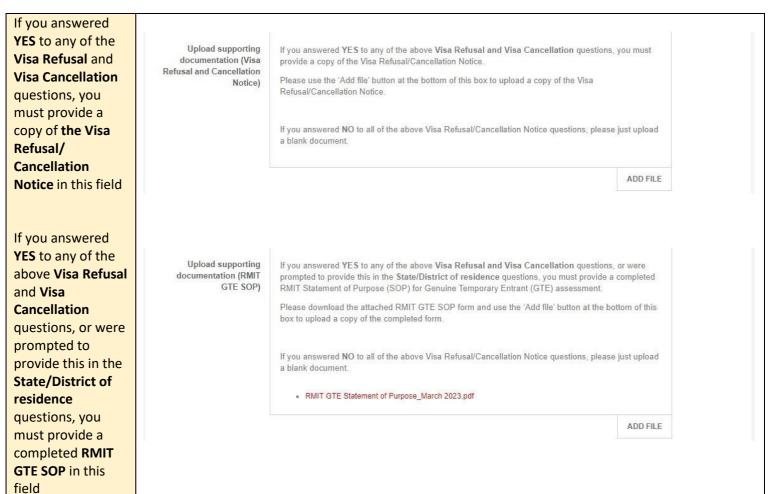






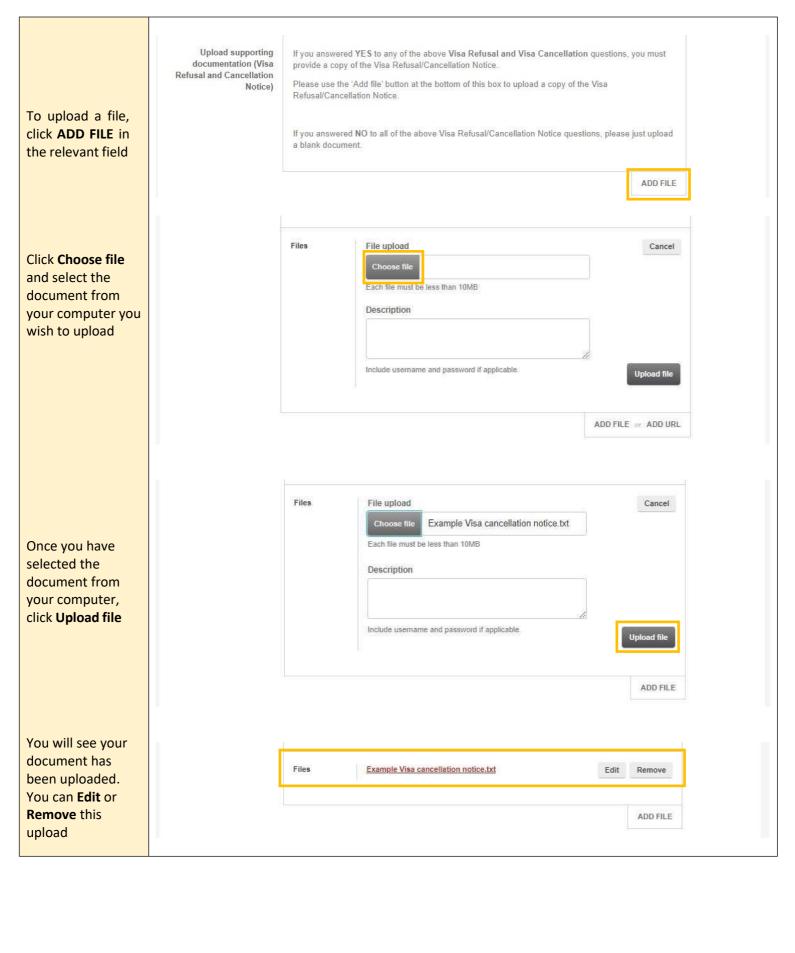
If you answer YES to any of the Visa Refusal and Visa Cancellation questions, you must select the reason for the refusal / cancellation by ticking the correct box. You may select more than one reason

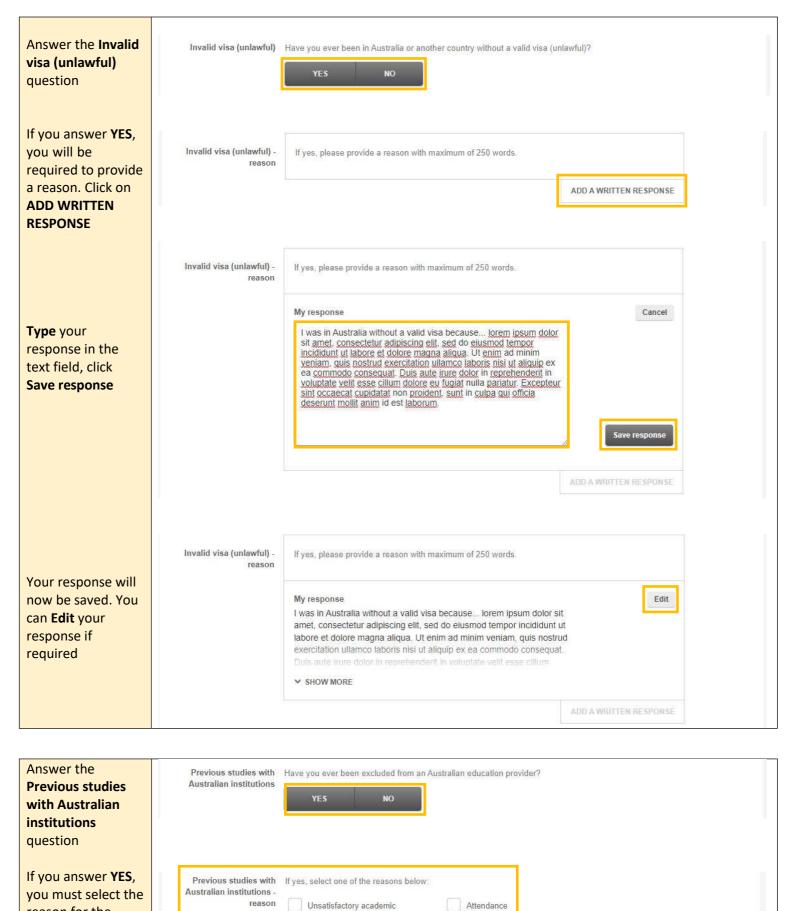




**IMPORTANT:** Uploading a file to both of the above fields is compulsory and you will not be able to submit your selection task if you do not upload a file to each field.

Even if you answered **NO** to all of the **Visa Refusal** and **Visa Cancellation** questions, and were **not** prompted to provide an RMIT GTE SOP in the **State/District of residence** questions, you must upload a file to each field. In this case, you can simply upload blank documents.





progress

Misconduct

Other

reason for the

cancellation by ticking the correct

refusal /

box.

Answer the <b>Dual Citizenship</b> question	Dual Citizenship	Do you hold dual citizenship YES N	o or nationality?				
	Nationality Do you hold dual citizenship or nationality from one of the countries below?						
	Nuturing	Central African Republic and Democratic Republic of the Congo	Guinea-Bissau	Lebanon	Mali		
If you answer <b>YES</b> , check the list of	٧	Democratic People's Republic of Korea (North Korea)	Iran	Ukraine	Myanmar		
countries, and answer the	3	Former Federal Republic of Yugoslavia Yemen	Iraq Sudan and South	Libya Zimbabwe	Russia		
Nationality question	8	Somalia	Sudan Syria	6 (330) Appentication			
If you answer YES, select the country which you hold dual citizenship /nationality from by ticking the correct box	Country	Choose the country which y Central African Reput Democratic Republic Congo  Lebanon  Democratic People's Korea (North Korea)  Ukraine  Former Federal Repu Yugoslavia  Libya  Yemen  Zimbabwe  Syria	olic and Gu of the Ma Republic of Ira My blic of Ira Ru Su	inea-Bissau di n anmar			
Once you have answered all questions, tick the box indicating you are ready to submit and click SUBMIT SELECTION TASK			ilt this selection task. I und n task after submission.	derstand that I will not be a	SUBMIT SE	LECTION TASK	
If the submission screen does not appear, check for blank fields highlighted in red. Complete blank fields and click SUBMIT SELECTION TASK again	Previous studies with Australian institutions - reason	Unsatisfactory acade progress  Misconduct  Please enter a value	emic At	tendance	ADD FILE	!	

