



**BITS Pilani**  
Dubai Campus

**Career Opportunity**  
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**BITS Pilani, Dubai Campus**

<b>Position Title</b>	Attendant – Sports
<b>Appointment</b>	Full-time
<b>Reporting to</b>	Senior Manager - Student Services
<b>Department</b>	Student Welfare Division
<b>Location</b>	Dubai, UAE
<b>About BITS-Pilani Dubai Campus</b> <a href="https://www.bits-pilani.ac.in/dubai/">(https://www.bits-pilani.ac.in/dubai/)</a>	<p>BITS Pilani, Dubai Campus (BPDC) is the international campus of Birla Institute of Technology and Science, Pilani, India and is located at the Dubai International Academic City. Set up in the year 2000, it is among the pioneer institutions in Dubai, offering high-quality engineering, technology and management education. It attracts a diverse student population from UAE, other GCC countries, Asia, Africa and the Far East.</p> <p>BPDC is approved by the University Grants Commission and Ministry of Education, Government of India and licensed and accredited by the Ministry of Higher Education and Scientific Research, Government of UAE.</p> <p>BITS Pilani has been granted the status of "Institute of Eminence" by Government of India.</p> <p>BITS Pilani, Dubai Campus has been awarded a 5-star rating by the Knowledge and Human Development Authority (KHDA) in partnership with QS in 2022, recognizing our excellence in teaching, research, employability, and internationalization.</p> <p>BPDC offers B.E &amp; M.E programs in engineering and allied disciplines along with BBA (Hons) &amp; M.B.A in management studies. BPDC also offers Ph.D. programmes in all disciplines, with nearly 2500 students from over 16 countries. The dynamic and vibrant campus has modern infrastructure and teaching/research facilities that enables BPDC to deliver a well-rounded education in an international environment by highly qualified faculty. Smart classrooms, cutting edge laboratory facilities with the latest equipment, a 24/7 Creative Laboratory, and high-definition video conferencing facilities that connects BPDC with the campuses in India are some of the value-added features of BPDC. The Practice School, an internship program embedded in the course structure organized in partnership with over 300 companies, facilitates industry attachment for students in preparation for their future careers.</p>



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<b>BPDC as a preferred workplace</b>	BPDC provides an inclusive and supporting environment where you can grow your professional and personal self. BPDC is the place for you if you have the passion to make a difference.
<b>Institutional Responsibilities and Accountabilities</b>	<ul style="list-style-type: none"><li>• Act at all times in accordance with the BITS Pilani Dubai Campus's approved code of conduct.</li><li>• Work in accordance with BPDC's policies and procedures including following safe work practices for self and others.</li><li>• Proactively work towards achieving individual and team goals, whilst demonstrating BPDC's values and behaviour.</li><li>• Actively engage in and embrace professional development opportunities.</li><li>• Undertake any reasonable tasks as directed.</li></ul>
<b>Job Purpose</b>	The role involves supporting the day-to-day operations of the gym and sports facilities, maintaining equipment, ensuring student safety, and assisting in the coordination of intra- and inter-university sports events and tournaments.
<b>Key Responsibility Areas</b>	<p><b>Facility Maintenance</b></p> <ul style="list-style-type: none"><li>• Ensure cleanliness and proper upkeep of sports grounds, spaces, and equipment.</li><li>• Set up venues for events, including arranging seating, banners, and other materials.</li></ul> <p><b>Event Assistance</b></p> <ul style="list-style-type: none"><li>• Support the team during sports tournaments, events, and workshops by handling minor on-ground tasks.</li><li>• Assist in distributing event materials such as uniforms, props, or kits to participants.</li></ul> <p><b>Logistical Support</b></p> <ul style="list-style-type: none"><li>• Deliver files, documents, or event materials between departments or to external locations.</li><li>• Ensure availability of refreshments and supplies during meetings or events.</li></ul> <p><b>Equipment Handling</b></p> <ul style="list-style-type: none"><li>• Assist in moving, arranging, or organizing sports equipment and props as required.</li><li>• Conduct basic checks to ensure equipment is in working condition before events.</li></ul> <p><b>Administrative Support</b></p> <ul style="list-style-type: none"><li>• Help in photocopying, filing, and organizing documents related to events or programs.</li><li>• Ensure timely delivery of communication or notices to students or staff.</li></ul>



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<b>Competencies Required</b>	<ul style="list-style-type: none"><li>• <b>Reliability:</b> Consistently complete tasks on time and with attention to detail.</li><li>• <b>Physical Stamina:</b> Ability to perform physically demanding tasks such as lifting, moving, or setting up equipment.</li><li>• <b>Communication Skills:</b> Basic ability to understand and follow instructions clearly.</li><li>• <b>Teamwork:</b> Work effectively with the team to meet goals and deadlines.</li><li>• <b>Attention to Detail:</b> Ensure materials and spaces are prepared accurately for activities or events.</li></ul>
<b>Educational qualification</b>	Grade 10+ / 12 qualification preferred
<b>Experience</b>	2–3 years of relevant experience with participation in inter school state tournaments or inter district state tournaments
<b>Remuneration &amp; benefits</b>	Commensurate with qualifications and experience
<p>Interested candidates meeting the above qualifications and experience must apply online at <a href="https://www.bits-pilani.ac.in/careers/non-academic?campus=dubai">https://www.bits-pilani.ac.in/careers/non-academic?campus=dubai</a> by <b>21-May-2026</b>. Shortlisted candidates will be required to submit relevant documents. No enquiries will be entertained. Multiple applications will be summarily rejected.</p>	