

Admission of Full time PhD Program (under the project fellowship category) during the semester

The candidates selected for a sponsored project may be admitted at any time during the semester with the permission of the Campus Associate Dean, AGSRD. The following procedure shall be adopted in such cases:

- The aspirant candidate once he/she receives the JRF letter/reported to GCIR, has to fill the form “**Approval Form for seeking Admission in PhD (Under Project fellowship)**”.
- The application should be filled with all details and verified by the Notional Supervisor/Principal Investigator (PI) of the project and submit to DRC with all relevant and necessary documents (CV, Transcripts, sanction letter of the project, fellowship offer letter).
- The DRC will verify the details of the project and minimum duration of the funding project. It is the responsibility of the DRC to:
 - Verify qualifications of the student and identify whether the student belongs to HD or FD and also satisfied the PhD admission criteria of the department.
 - A minimum one-year fellowship is available in the project from the date of admission into the PhD Program which is acknowledged by PI/notional supervisor.
- After verification, the application with relevant documents should be forwarded by DRC to GCIR office.
- The GCIR Office shall verify the project details, including the approved manpower details and fellowship budget, and forward the application to the AGSRD Office.
- On approval from AGSRD office, the application shall be forwarded to the Admission Office for issuance of the PhD application form.
- The candidate shall fill the required details in the application form for PhD admission and submit it to the Admission Office along with the prescribed PhD application fee, as applicable.
- The Admission Office shall forward the complete information of the candidate, along with the PhD evaluation, to the DRC for conducting the written test and/or interview, as applicable, based on the candidate's highest qualification. The DRC shall then forward its recommendation to the Admission Office.
- The selected candidate shall be issued an admission letter and will be admitted after paying the requisite fee.
- Admitted student will register for mandatory course work, if sufficient time is remaining in the semester, else she/he will register for the mandatory course work in the following semester.

Approval Form for seeking Admission in PhD (Under Project fellowship)

BITS Pilani, Hyderabad Campus

Date:

To
The Admissions Division
BITS Pilani, Hyderabad Campus

Through Supervisor, Department DRC, GCIR and AGSRD

Name of Candidate: ID Number (Issued by GCIR):

Name of Supervisor: Co-supervisor:

Department: Department

Highest Qualifying Degree: University:

Percentage of Marks in Highest Qualifying Degree*:

Category: (FD/HD)

Name of the project:

Duration of the project:

Project start date: End date:

Candidate joined date in the project:

To be filled by PI/Supervisor(s): Manpower budget available in the project from the date of application submitted: _____years_____months.

Recommendation by Supervisor(s):

Signature of Supervisor with date

Signature of Co-supervisor(s) with date

Comments and Recommendation by DRC:

Met the shortlisting criteria of the department for PhD Admission (Yes/No)

Funds for Manpower available: Rupees: _____/year (s)

Signature of DRC Convener: Name:	Signature of HoD Name:
Verified and forwarded by GCIR Signature/Date:	Approved/Not Approved Associate Dean, AGSRD Forwarded to admission office.

*(Enclose the project sanction letter, fellowship offer letter issued by GCIR along with all other relevant documents such CV, Qualification Certificates)