**BIRLA INSTITUTE OF TECHNOLOGY AND SCIENCE PILANI**

**Academic Graduate Studies and Research Division**

**Application for International Travel Award**

**PART A: TO BE TYPED BY STUDENT**

**Name & ID No. of Student**:
**Department: ­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­
Name of the supervisor**:
**Name of co-supervisor/s:**

1. **Date of admission to the Ph.D. programme**:
2. **Date of passing the Ph.D. qualifying examination**:
3. **Date of approval of Ph.D. proposal**:
4. **Topic of research:**
5. **Type of fellowship (Institute/sponsored project/own fellowship):**
6. **CONFERENCE INFORMATION**
7. Purpose of the visit: (Tick appropriate box below)

 Presenting Paper Presenting Poster

1. Whether paper has been accepted: Yes No
2. Title of the poster/paper: …………………………………………………………………………………………
3. List of authors in sequence: …………………………………………………………
4. Name of the conference: ……………………………..…………………………………….……
5. Conference venue: ………………………………………………………………………………………
6. Dates of event: From………………....…… to ………………..……..
7. Organized by: ……………………………………………..
8. Conference metrics (where available; quartile/ABDC etc): …………………..
9. Weblink of the conference:\_\_\_\_\_\_\_\_\_\_\_\_\_\_-
10. Financial Involvements (INR):
11. Registration fees: **₹**……………………………
12. Airfare: **₹**…………………………
13. Accommodation and boarding: **₹**………………………
14. Visa fees: **₹**………………..
15. Local conveyance: **₹**……………………..

Total (a + b + c + d + e): **₹**…………………………

1. Have you availed the institute travel grant before? Yes No

 If yes, provide details (Year, Title of paper, conference): ……………………………………………………………………

1. Enclosures (with supporting documents):
2. Acceptance of the paper Copy of the abstract Brochure of conference
3. Conference registration fees (in INR) (from authenticate website)
4. Airfare charges (in INR) (from IRCTC, MakemyTrip etc…)
5. Visa fees (in INR)
6. Accommodation charges for the day (in INR)
7. Conference website link
8. Indexing of conference
9. Acceptance letter
10. Peer review comments
11. Other sources of funding applied give details:
	* 1. Date of application
		2. Date of approval
12. Relevance of the visit/conference (Any other information in 300 words):
13. Has this work submitted/presented in a other publication/conference? Give details:

**Signature & Name of Applicant**

**PART B: Supervisor Recommendation: To be filled by supervisor (Please provide specific comments on the quality and progress of work including alignment of the work with the approved research proposal and confirming veracity of information provided)**

**(Signature & Name of Supervisor) (Signature & Name of Co-Supervisor)**

**Date: Date:**

DAC Recommendation: To be filled by DAC members (Please provide specific comments if any with regard to the application)

DAC Member 1 Name & Signature:

Date:

DAC Member 2 Name & Signature:

Date:

**PART C**: **DRC Recommendation: Provide specific comments on the quality and progress of work including alignment of the work with the approved research proposal. DRC may consult with DAC members.**

**Signature & Name of HOD Signature & Name of DRC Convener**

**Date:**