

3.13 Format for evaluation of pre-submission draft (3 Pages)

BIRLA INSTITUTE OF TECHNOLOGY AND SCIENCE PILANI, _____ CAMPUS

DEPARTMENT OF _____

Dated:

To: Prof./Dr. _____

Sub: Review of Draft Ph. D. Thesis by Doctoral Advisory Committee

Dear Sir/Madam,

I request you to kindly review the enclosed draft thesis being sent herewith and favor me with your comments and suggestions at your earliest convenience but not later than 3 weeks. Based on your comments, we will be asking the candidate to present his/her work before the DAC and DRC members at a mutually convenient date. The draft thesis is submitted by the following candidate.

Name of Candidate _____ ID No. _____

Name of Supervisor(s) _____

(DRC Convener)

Objectives, Scope and Limitations

- | | |
|---|--------|
| 1. Are the objectives clearly spelt out? | Yes/No |
| 2. Are the objectives based on in-depth literature review? | Yes/No |
| 3. Does the thesis clearly mention scope and limitations of research? | Yes/No |

Literature Survey

- | | |
|---|--------|
| 4. Is the literature survey up-to-date and exhaustive? | Yes/No |
| 5. Has researcher referred international/national journals of repute? | Yes/No |
| 6. Are the research gaps clearly identified? | Yes/No |

Methodology

- | | |
|---|--------|
| 7. Is the methodology adopted described exhaustively? | Yes/No |
| 8. Has the researchers mentioned all data sources? | Yes/No |
| 9. Is the research methodology adopted up-to-date? | Yes/No |

Results and Discussions

- | | |
|---|--------|
| 10. Are the outcomes of research discussed at length? | Yes/No |
| 11. Has the candidate come out with knowledge addition in the | Yes/No |

area of research?

12. Has the candidate come out with publications in international/national journals of repute? Yes/No

13. Has the candidate presented his work in international/national conferences? Yes/No

Conclusions and Future Scope of Work

14. Are the conclusions clearly spelt out? Yes/No

15. Has the candidate mentioned specific contributions to the field of research? Yes/No

16. Has the candidate mentioned future scope of work? Yes/No

Literature References

17. Is the citation of references done in standard format? Yes/No

18. Are all the references cited in the text? Yes/No

19. Are the references relevant and adequate to the work? Yes/No

Documentation of Thesis

20. Is the flow of writing logical? Yes/No

21. Has the candidate made sections/subsections to explain his work? Yes/No

22. Are the figures/tables presently neatly and clearly with proper and consistent captions? Yes/No

23. Is the list of tables, figures, symbols/acronyms given in the thesis? Yes/No

24. Has the candidate attached a proper acknowledgement? Yes/No

25. Are the appendices appended properly to the thesis? Yes/No

26. Has the candidate appended list of papers published/presented on the thesis? Yes/No

27. Has the candidate included brief biography of himself and his supervisor (about one page each) towards the end of the thesis? Yes/No

Mention corrections required in the thesis in space given below or attach additional sheet:

Comments on draft thesis:

- Approved for pre-submission seminar
- Approved for pre-submission seminar with minor revisions
- Needs revision and resubmission

(Name and Signature of the reviewer with date)