# JOB DESCRIPTION

<table>
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<tr>
<th>About BITS, Pilani</th>
<th>Birla Institute of Technology &amp; Science, (BITS Pilani) is an Institution declared as Deemed to be University under Sec. 3 of the UGC Act in 1964 and is a renowned science and technology institute. It is located in Pilani, Rajasthan, India. In addition to Pilani, BITS Pilani has campuses at Dubai, Goa, and Hyderabad.</th>
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<tbody>
<tr>
<td>Industry/Service</td>
<td>Higher Education</td>
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<tr>
<td>Post/Job Title with purpose</td>
<td>Technology Transfer Officer</td>
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<td>Identify potential Technology Transfer Activities and Intellectual Property issues relating to innovations, scientific discoveries and inventions; Capitalize on the Innovations made having potential for commercial ventures; Advise and Facilitate the Faculty in understanding relevant intellectual property and technology transfer issues, including developing and interpreting policy; and Represent the Institutes interest in intellectual property and technology transfer to external organizations.</td>
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<td>Job Type</td>
<td>3 years Tenure, May be extended</td>
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<td>Reporting to</td>
<td>Dean-SRCD</td>
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<td>Will also work very closely with</td>
<td>Dean-AGSR, Professor In-charge &amp; Faculty in-charges-CIE, Faculty, GM-TBI, PIED etc.</td>
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<td>No. of positions &amp; Job Location</td>
<td>One Position, Pilani/Goa/Hyderabad</td>
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| Principal Accountabilities & Responsibilities | • Manage, encourage, and support the development, disclosure, and protection of the Institute’s intellectual property, including reviewing proposals, ensuring adequate documentation and compliance with applicable laws and policies related to intellectual property, technology transfer, and applications for patents, etc; negotiating ownership issues between co-investigators; negotiating cooperative agreements, license fees, royalties, etc for technology transfers; developing research partnerships to commercialize research results; wielding Power of Attorney in intellectual property matters for the Institute.  
• Identify technologies best commercialized by the Institute spin-off company; provide leadership and oversight for such development and collaborate with appropriate organizations to provide support.  
• Assist faculty in establishing collaborative relationships with industry, including acquiring industrial grants and contracts; support these efforts through meetings with faculty about their research, identifying external entities with interest in faculty research area(s), and developing research partnerships. |
- Develop and maintain strong working relationship with Government departments, Higher Educational Institutions, and Research centers to disseminate information regarding technology transfer and intellectual property; Monitor and advice on the application of intellectual property policy and relevant regulations.
- Develop and maintain strong liaison and network with Industry, Other Incubators, Venture Capitalists, Angel Funders/Seed funding Institutions in India and abroad;
- Develop, administer, and monitor office budget and major program budgets as assigned.
- Collaborate with the Institute’s Sponsored Research Division on grants and Contract Administration as needed.
- Perform other related duties as assigned.

### Qualification and Personal Profile
- Bachelor’s degree in science/engineering and/or Master’s degree in business, marketing, or related field.
- Fifteen years of experience in the area of technology transfer, including work and/or knowledge of intellectual property protection.
- Demonstrated knowledge of technology transfer life cycle, including ability to guide start-ups, research programs towards commercialization goals.
- Having good knowledge and experience in getting filed proposals for IPR and ability to inspire faculty members to keep aspect of IP creation while submitting research proposals to industry for sponsored research Govt funding institutions.
- Ability to market existing IPR to prospective Start-ups/entrepreneurs.
- Ability to communicate effectively both verbally and in writing.
- Supervisory and organizational abilities.

### Other Skills and Ability Requirements
- Master’s Degree in Science/Engineering, PhD is Desirable.
- Demonstrated experience in commercializing technology.
- Work experience in higher education.

### Compensation
Rs 20-25 Lacs PA