



# Birla Institute of Technology & Science, Pilani

K K Birla Goa Campus

## TENDER FORM FOR DISPOSAL OF SCRAP MATERIALS.

Scrap Disposal Tender No.: BITS/GOA/SCRAP/21-22/001

Tender Date: 29<sup>th</sup> August 2021

**Enclosures: 1. Please attach photocopy of ANY of the following documents along with the**

**Tender:**

- (i) Registration certificate of Goods and Service Tax
- (ii) Certificate of incorporation/Partnership Deed (if applicable)

**2. Please submit photocopy of ANY of the following documents of the authorized person coming to inspect the material:**

- (i) Letter of authority issued by your company /employer
- (ii) Photocopy of Identity card issued by their company/employer.
- (iii) Valid Identity Proof (Driving License/Aadhar card, etc)

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### Terms and Conditions of the Tender:

General Terms and Condition applicable to the disposal of scrap items covered under Tender No. BITS/GOA/SCRAP/21-22/001 dated 29<sup>th</sup> August 2021 as follows:

#### **1. Filling of Tender Form.**

- 1.1 Tender must be submitted as per the Schedule enclosed to the Tender (Annexure - A)
- 1.2 Tender to be submitted in sealed envelope with Tender No. BITS/GOA/SCRAP/21-22/001 and to be sent by courier/Registered Post/hand delivery addressed to :  
**The Director, Birla Institute of Technology & Science, Pilani-KK Birla Goa Campus, NH17B, Zuarinagar, Goa 403722** so as to reach us before 1.00 pm on or before 8<sup>th</sup> September 2021.
- 1.3 Quotations will not be accepted without signed Inspection Certificate in given Format (Annexure B)
- 1.4 Unsigned Tenders, without copy of Certificates or alternatives and Identity Card, price not specified in figures and words and unauthenticated erasures, alterations or over-written figures may result in rejection of the quotations.

#### **2. Inspection of the materials.**

- 2.1 The items for disposal are offered on "As is where is basis".
- 2.2 Inspection days and time shall be from 31<sup>st</sup> August 2021 to 2<sup>nd</sup> September 2021 during office hours.
- 2.3 Location : Project Site office, Birla Institute of Technology & Science, Pilani-KK Birla Goa Campus, NH17B, Zuarinagar, Goa 403722
- 2.4 Contact Person: Mr. Chanaveer, Contact number : +91 7892199766

#### **3. Tender Allotment.**

- 3.1 Tender shall be allotted to the highest successful bidder after internal evaluation by BITS committee.
- 3.2 BITS, Pilani, K K Birla Goa Campus reserve the right to cancel the tender process if tenderer quote less than our reserve price.
- 3.3 Once the tender is allotted, any change in rates shall not be entertained.

#### **4. Payment.**

- 4.1 Advance payments through RTGS shall be done within 1 week from the date of allotting the tender.

#### **5. Delivery :**

- 5.1 Lifting of the items to be completed within 3 weeks from the date of tender allotment.
- 5.2 The Purchaser has to arrange removal of items from foundation etc., wherever necessary and has to make all transportation, cutting, labour arrangement at his own cost, Purchaser have to pay compensation for any damage to any other instruments/Equipment during the process of handling/delivery of sold items.
- 5.3 The items shall remain at the risk of the purchaser from the date of allotment of the tender. The Institute shall not be under liability for the safe custody.



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- 5.4 Taxes/duties required to be paid against this transaction, have to be paid by you to the concerned Govt. Authority.
- 5.5 Billing shall be done as per weighment of the material at the weigh bridge. The weighbridge location shall be decided by BITS Pilani.
- 5.6 Original copies of the Weight slips (both empty vehicle and loaded vehicle) to be provided to BITS.

### 6. Right of Accepting /Rejecting Offers:

- 6.1 The Director of BITS Pilani, KK Birla Goa Campus reserves the right to accept or reject any offer without assigning any reason whatsoever.

### 7. Decision in case of Disputes:

- 7.1 In case of any dispute regarding the tender, the decision of the Director of the Institute will be final and legally binded.

### 8. Schedule:

**Tender Number & Date:** BITS/G/SCRAP/001 dated 29<sup>th</sup> August 2021

**Last date for tender submission:** On of before 8<sup>th</sup> September 2021 by 1:00 pm

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<To be printed on your letter head>

## Annexure A – Price/Quote details

Sr. no.	Particulars	Quantity/UOM	Price (₹)
1	Scrap TMT Steel Bars of various dia	Quantity : To be measured as per actuals at the time of disposal UOM : Kilograms	Basic Price: _____ (Rate per kg)  + GST % : _____

Authorized Signatory with Stamp seal



**Birla Institute of Technology & Science, Piliani**  
K K Birla Goa Campus

<To be printed on your letter head>

**Annexure B**

**INSPECTION CERTIFICATE**

I certify that I have personally inspected the scrap material at Project Site for disposal and submitting herewith the quotation.

Authorized Signatory with Stamp seal



**Birla Institute of Technology & Science, Pilani**  
K K Birla Goa Campus

<To be printed on your letter head>

Scrap Disposal Tender No.: BITS/GOA/SCRAP/21-22/001

Tender Date: 29<sup>th</sup> August 2021

Name of Party:

Address:

Refundable Earnest Money Deposit (EMD): To be paid by Demand Draft No. \_\_\_\_\_  
dated \_\_\_\_\_

Amount of EMD: ₹ 25,000/- (Rupees Twenty Five Thousand only)

**Undertaking**

Certify that I am the duly authorized representative of (Your Co. name)

\_\_\_\_\_.

I have inspected the materials as per the aforesaid Tender details and agree to pay the amount as per above rates and agree to make the advance payment and pick up the scrap materials as per the declared schedule.

Authorized Signatory with Stamp seal