



# Birla Institute of Technology & Science, Pilani

Academic and Resource Planning Division

To: Associate Dean, ARCD

Date: \_\_\_\_\_

Through: IPCD

## **Application form to transfer academic credits from foreign universities under Semester Abroad Program**

**Note: A signed hard copy of this form has to be submitted by the student to the Associate Dean, IPCD for further processing**

1. Name of applicant (student): \_\_\_\_\_

2. ID No: \_\_\_\_\_

3. Name of university where the applicant plans to spend a semester: \_\_\_\_\_

\_\_\_\_\_

4. Semester and year during which the applicant would be pursuing the courses mentioned above:

\_\_\_\_\_

5. Indicate starting and ending dates for these courses at the foreign university specified above:

Starting date: \_\_\_\_\_

Ending date: \_\_\_\_\_

6. List of courses which the student wants to register for in the above mentioned university and their equivalent courses offered at BITS Pilani

S.NO.	Course No.*	Name of the course	Department offering the course	Number of credits#
1.	Foreign Univ			
	BITS			



# Birla Institute of Technology & Science, Pilani

Academic and Resource Planning Division

S.NO.	Course No.*	Name of the course	Department offering the course	Number of credits#
2.	Foreign Univ			
	BITS			
3.	Foreign Univ			
	BITS			
4.	Foreign Univ			
	BITS			
5.	Foreign Univ			
	BITS			

\*Attach detailed description of the courses mentioned above as a separate sheet

# Attach the grading system followed in the foreign university that highlights the grade points corresponding to each grade awarded.

Signature of the student: \_\_\_\_\_



# Birla Institute of Technology & Science, Pilani

Academic and Resource Planning Division

## 7. For official use only (not to be filled by the student):

- a) Certified that the courses mentioned over leaf in item 4 are equivalent to existing on campus courses (give your remarks if any):

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Head (s) of concerned department(s)

- b) The applicant is permitted to register for the courses in the University mentioned overleaf as:  
(Tick whichever is applicable):

(i) BITS has a MOU with the University:

(ii) The University is within the top 400 global Universities in THE / QS rankings:

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Associate Dean, International Programmes and Collaborations Division

- c) The student is permitted to register for the courses mentioned overleaf and the equivalent number of total units/credits is:

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Associate Dean, Academic and Resource Planning, Division

- d) Courses requested by the student would be added in the timetable and respective HODs or faculty members appointed by HoDs, would be made Instructor-in-charges of those courses:

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Associate Dean, Instruction Division



# Birla Institute of Technology & Science, Pilani

Academic and Resource Planning Division

- e) The grades obtained by the student in the courses mentioned overleaf will be multiplied by the following factor (in case the University follows a grade point scale different from BITS):

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Associate Dean, Academic Counselling and Registration Division