



Birla Institute of Technology & Science, Pilani

Academic and Resource Planning Division

To: Associate Dean, ARCD

Date: _____

Through: ___IPCD_____

Form for applying for credit transfer from other Universities

Note: Only students who have completed all their named (i.e, compulsory) courses can spend a semester in another University. Further the students can only transfer credits from a University which is (i) a University with which BITS has a Memorandum of Understanding or (ii) A University which is ranked within the top 400 global Universities in the Times Higher Education or in the QS rankings.

1. Name of applicant (student): _____

2. ID No: _____

3. Name of University where the applicant wants to spend a semester:

4. List of courses which the student wants to register for in the above mentioned University (list first degree thesis / higher degree dissertation also if you want to do your thesis in that University)

S.NO.	Course No.	Name of Course	Department offering the course	No. Units / Credits

Attach detailed description of the courses mentioned above as a separate sheet

5. Year and semester during which you would be pursuing the courses mentioned above:

6. Indicate starting and ending dates for these courses at the University specified above:

Signature of Student: _____



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7. **For official use only (not to be filled by the student):**

- a) Certified that the courses mentioned over leaf in item 4 are equivalent to existing on campus courses (give your remarks if any):

Head (s) of concerned department(s)

- b) The applicant is permitted to register for the courses in the University mentioned overleaf as:
(Tick whichever is applicable):

(i) BITS has a MOU with the University:

(ii) The University is within the top 400 global Universities in THE / QS rankings:

Associate Dean, International Programmes and Collaborations Division

- c) The student is permitted to register for the courses mentioned overleaf and the equivalent number of total units/credits is:

Associate Dean, Academic and Resource Planning, Division

- d) The grades obtained by the student in the courses mentioned overleaf will be multiplied by the following factor (in case the University follows a grade point scale different from BITS):

Associate Dean, Academic Counselling and Registration Division

Credits to be accepted towards completion of requirement for the BITS degree programme

[A signed hard copy of this form is to be submitted to campus Associate Dean, IPCD by the student for further processing]